

MEMORANDUM D2-6-6

Ottawa, August 28, 1985

SUBJECT

CO-OPERATION WITH STATISTICS CANADA

This Memorandum outlines and explains the methods and procedures employed by Customs to collect statistical data for the International Travel Section of Statistics Canada.

GUIDELINES AND GENERAL INFORMATION

1. Statistics Canada has a mandate in the area of international travel statistics (I.T.S.) to provide estimates of receipts and payments on the travel account for the Canadian balance of international payments as well as to prepare and publish trip characteristics of international travellers for the federal government and provincial government tourist officers, the Canadian Travel Industry and the general public.

2. Customs assists I.T.S. by distributing questionnaires to travellers and by completing various statistical forms which provide I.T.S. with numerical counts of vehicles, persons and length of stay. The statistical forms completed by Customs are:

(a) Entry Tally, form E 62,

(b) Commercial and Private Craft/Passenger and Crew Arrivals, form E 63,

(c) Traveller Declaration Card, form E 311,

(d) Summary, form E 64P (Lahr, Germany).

Entry Tally, Form E 62

3. This form is completed by Customs Inspectors at the point of entry.

4. Each vehicle is counted and entered on the form as are the number of travellers in all vehicles, including bus and train passengers.

5. The forms are then forwarded by Customs to the International Travel Section of Statistics Canada where they are tabulated according to mode of travel and length of stay.

Commercial and Private Craft/Passenger and Crew Arrivals, Form E 63

6. This form is completed by Customs to record all entries of private and commercial craft and passengers arriving by air or sea for ports not operating under the Primary Inspection Line (P.I.L. System).

7. The counts are entered in the appropriate traffic category.

8. Passengers are to be identified separately by their country of residence.

9. The forms are forwarded by Customs to the International Travel Section and tabulated.

Traveller Declaration Card, Form E 311

10. This form is completed by each air traveller and presented to the Customs Inspector upon arrival in Canada.

11. The form is initially used for Customs control purposes and subsequently forwarded to the International Travel Section for tabulation.

Summary (Passenger Arrivals by Air from a Preclearance Location), Form E 64(P)

12. This form is used to document each traveller processed at the P.I.L. at a preclearance airport.

13. A form is to be completed for each flight and forwarded to Statistics Canada at least once per week.

Questionnaire Handouts on Behalf of the International Travel Section

14. Customs is virtually the only direct link with travellers available to Statistics Canada for distributing questionnaires.

15. The questionnaires play an important part in determining Canada's balance of payments situation in relation to the other countries of the world. The information derived provides the base for the allocation of promotional budgets of federal and provincial governments, transportation companies and the Canadian travel industry as a whole. It is an important contribution toward determining the spending and travelling habits of tourists in this country.

16. The questionnaires in use are:

- (a) Questionnaire 4-2500-43 for Canadian residents returning from trips outside Canada of more than 24 hours. During sampling periods this questionnaire is

distributed by Customs Inspectors to all returning residents re-entering Canada, to be completed by the traveller and mailed in the return envelope to Statistics Canada.

(b) Questionnaire 4-2500-8 is a postcard distributed according to a prescribed schedule by Customs Inspectors to drivers of Canadian vehicles leaving and returning to Canada on the same day. They are to be completed by the driver and mailed to Statistics Canada.

(c) Questionnaire 4-2500-41 for overseas residents visiting Canada is distributed by Customs Inspectors on a continuous basis. The questionnaire is to be completed by the traveller and mailed in the return envelope to Statistics Canada.

REFERENCES

EFFECTIVE DATE —

August 28, 1985

ISSUING OFFICE —

Passenger Programs

LEGISLATIVE REFERENCES —

N/A

HEADQUARTERS FILE —

7803-6

SUPERSEDED MEMORANDA "D" —

D2-6-6, July 1, 1982

OTHER REFERENCES —

N/A

SERVICES PROVIDED BY THE DEPARTMENT ARE AVAILABLE IN BOTH OFFICIAL LANGUAGES.

THIS MEMORANDUM IS ISSUED UNDER THE AUTHORITY OF THE DEPUTY MINISTER OF NATIONAL REVENUE.